

GOVT. NAVEEN COLLEGE SONHAT,

KOREA (C.G.) CHHATTISGARH, INDIA



COMMITTEE'S OBJECTIVES AND POLICY DOCUMENT

ACKNOWLEDGEMENT

We are indebted to UGC, state govt. and prestigious colleges of the India as we have taken help of their guidelines and content to formulate our policy

Imp notice

Students can register their grievances/complaints online from session 2021-22 through our website in student focus section

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01 ANTI-RAGGING COMMITTEE

ANTI-RAGGING REGULATIONS AND MEASURES

1. OBJECTIVE-

To ensure that no ragging takes place in the Institute, by promulgating and enforcing stringent anti-ragging measures, and making provisions for deterrent and hard punishment to defaulters.

2. References -

- (a) Guidelines issued by the UGC and govt.
- (b) Judgments of the Supreme Court of India

3. Ragging includes-

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student.
2. Indulging in rowdy or in disciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student.
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student.
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher.
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students.
7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person.
8. Any act or abuse by spoken words, emails, post, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from

actively or passively participating in the discomfiture to fresher or any other student.

9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

Administrative action in the event of ragging -

The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

1. The Anti-Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.

2. The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging Squad, award, to those found guilty, one or more of the following punishments, namely;

- a. Suspension from attending classes and academic privileges.
- b. Withholding/ withdrawing scholarship/ fellowship and other benefits.
- c. Debarring from appearing in any test/ examination or other evaluation process.
- d. Withholding results.
- e. Debarring from representing the institution in any regional, national or
- f. International meet, tournament, youth festival, etc.
- g. Suspension/ expulsion from the hostel.
- h. Cancellation of admission.
- i. Rustication from the institution for period ranging up to 4 years.
- j. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period. Provided that where the persons committing or abetting the act of ragging are not identified, the institution shall resort to collective punishment.

Law of the State of Chhattisgarh

The following Anti-ragging Act of the Chhattisgarh Legislative Assembly was first published in 2001 in the Chhattisgarh Gazette for general information.

ACT No. 27 OF 2001

THE CHHATTISGARH SHAIKSHANIK SANSTHAN ME PRATARNAKA PRATISHEDH ACT, 2001

An Act to prevent ragging in Educational Institutions in the State and for matters connected therewith and incidental thereto.

Be it enacted by the Chhattisgarh legislative in the Fifty-second year of the Republic of India, as follows:-

1. Short title, extent and commencement -

(i) This Act may be called the, Chhattisgarh Shaikshanik Sansthan Me Pratarna Ka Pratishedh Adhiniyam. 2001 (No. 27 of 2001).

(ii) It extends to the whole of the Chhattisgarh.

(iii) It shall come into force on such date as the State Government may, by notification, appoint.

2. Definition.-

In this Act, unless the context otherwise requires – “Ragging” means causing, including compelling or forcing a student, whether by way of a practical joke or otherwise, to do any act which detracts from human dignity or violates his person or exposes him to ridicule or forbear from doing any unlawful act, by intimidating, wrongfully restraining, wrongfully confining, or injuring him or by using criminal force to him or by holding out to him any threat or such intimidation, wrongful restraint, wrongful confinement, injury or the use of criminal force.

3. Prohibition of ragging.-

No student of an educational institution either directly or indirectly or by any other means or anywhere shall commit or take part in ragging.

4. Punishment.-

Any person who contravenes the provisions of Section 3 or attempts to commit or abets the act of ragging or takes part either directly or indirectly in ragging shall be punished with either of the description for imprisonment

which may extend up to five years or with fine which may extend to five thousand rupees or with both.

5. Offence to be cognizable, non-bail able and non-compoundable.-

Every offence under this Act shall be cognizable, non-bail able and non-compoundable.

6. Trial of Offence.-

- (i) Every offence punishable under this Act shall be tried by a Judicial Magistrate of first class.
- (ii) The provisions of the Code of Criminal Procedure, 1973 (No. 2 of 1974) shall apply for investigation, inquiry and trial of the offences under this Act.

7. Disqualification for remaining as student. –

- (i) Pending investigation or trial of an offence under this Act, the head of the educational institution shall have the power to suspend a student accused of an offence under this Act and debar him from entry into premises of the educational institution
- (ii) A student of an educational institution who has been convicted under Section 4 shall be liable to rustication from the educational institution.
- (iii) A student who has been rusticated or any other person who has been convicted under this Act shall not be admitted to another educational institution within the jurisdiction of the state for a period of three years.

Govt. college ZERO TOLERANCE POLICY for Ragging by Students, whether inside or outside the premises of the Institute. Should any incident of Ragging be brought to the attention of any competent authorities, the Institute will verify the authenticity of the case and if any individual (s) are found guilty, they would be immediately terminated from their program and the institute. If you feel that you have been a victim of ragging by another student at the Institute, please contact the anti ragging committee

You will be required to give a written complaint giving details of the incident and the details of alleged student(s).

1. After receiving your complaint, the Institute will immediately activate the Anti-ragging committee to investigate the matter. You may be contacted either by the Director or the Chair of the Anti-ragging committee for some questions/clarifications about the incident. Hence, please be available during this time in case you are needed for such purpose.
2. Counseling will be available as a resource for you through the Office of the Student Activities Coordinator, in case you so desire.
3. The Principal of the Institute will inform you about the outcome of the investigation as soon as it is completed.
4. Frivolous use of this provision will also attract appropriate punishment from the competent authority.

02 DISCIPLINE COMMITTEE

Objective and functioning

With a view to maintain the healthy and learning environment in the campus by regulating discipline among the students and staff members it is considered necessary to constitute Students Disciplinary Committee. It plays a vital role in the Discipline maintenance in the campus

The objective of discipline Committee is to create awareness about disciplined behavior among the students and staff and to prevent any ill incidents taking place in the campus. Accordingly, Disciplinary Committee is constituted to take cognizance of indiscipline and unruly behavior of students or college staff.

. The committee shall take cognizance of the complaints or allegations received against the students or staff. If the misdemeanor is minor, mild or moderate warranting admonition such cases could be dealt with at the individual level by the concerned HOD. Otherwise it shall be referred to the Disciplinary Committee.

03 GRIEVANCE REDRESSAL CELL

Aim

To redress of grievances and concerns of students in timely and fairly manner

Goals & Objectives

The main objective of the Grievance Redressal cell is provide mechanism to solve the problems/grievances/complaints of the students so that they can focus on their study and utilize the available structure for their development

To encourage the students to express their problems /grievances frankly and freely and without any fear of being victimized

Any kind of mental or physical harassment complaints regarding class room management ,class room teaching, teaching methods of teaching, completion of syllabus etc., if and when they arise.

Rules

The committee will deals with all genuine grievances of students of the college.

Students can file their grievances in written form or orally to the committee member or teaching staff.

The committee will meet at least once in a month to resolve the grievances.

A box marked 'Grievance Box' is placed on the ground floor. Any student may put in their case/concern with name, date and class in the grievance box. Confidentiality and privacy is maintained.

One may refer to the University Circular for more details regarding the grievance redressal process and online Students Grievance Redressal Portal Facility.

04 ANTI SEXUAL HARASSMENT CELL

As per the guidelines of UGC and the Supreme Court an Anti-Sexual Harassment Committee is constituted by the college to provide a healthy atmosphere to the students of the college. This committee deals with the incidents of complaints of sexual assault, rape and other related crimes on girl students.

AIM

Prevention of any kind of sexual harassment of girl students in the campus

OBJECTIVE

- To provide healthy atmosphere for all round development
- To develop guidelines and norms for policies against sexual harassment
- To deal with cases of discrimination and sexual harassment in a time bound manner,
- To develop principles and procedures to combat sexual harassment
- To organize gender sensitization awareness program.

What is Sexual Harassment?

For this purpose, sexual harassment includes unwelcome sexually determined behavior (whether directly or by implication) such as:

- Verbal or Physical threats.
- Insulting, Abusive, Embarrassing or Patronizing behavior or Comments.
- Offensive gestures, Language, Rumors, Gossip or Jokes.
- Humiliating, Intimidating, Demeaning and/or Persistent criticism, Open hostility.
- Suggestive comments or Body language.

- Isolation or Exclusion from normal work or study place.
- Publishing, Circulating or Displaying pornographic, Racist, Sexually suggestive or Otherwise offensive pictures or Other materials.
- Unwanted physical contact, Ranging from an invasion of space to a serious assault (The above list is not intended to be exhaustive).

The following activities are also part of sexual harassment and is covered by the committee

- Eve-teasing
- Unsavory remarks
- Jokes causing or likely to cause awkwardness or embarrassment
- Innuendos and taunts
- Gender based insults or sexist remarks
- Unwelcome sexual overtone in any manner such as over telephone (obnoxious telephone calls) and the like
- Touching or brushing against any part of the body and the like
- Displaying pornographic or other offensive or derogatory pictures, cartoons, pamphlets or sayings
- Forcible physical touch or molestation
- Physical confinement against one's will and any other act likely to violate one's privacy

Anti Sexual Harassment Cell assures all the complaints of the students, teaching and non-teaching staffs are treated with dignity and respect and the complaints should be maintained confidential.

False Reporting: Intentionally making a false report or providing false information will be considered an act of indiscipline and action would be taken accordingly.

05 SC/ST STUDENTS CELL

Scheduled Castes (SC) and Scheduled Tribes (ST) have been identified as the two most exploited groups of Indian Society. The cell is constituted annually in the beginning of the session to provide them healthy and supportive environment for their all round development.

OBJECTIVE

- To inform the SC/ST students regarding various scholarships program of State Govt. and UGC.
- To provide the mechanism to redress the grievance of SC/ST students, if any complaint is received.
- To counsel and guide SC/ ST students and help them to manage academic issues of college life effectively.
- To ensure provisions of an environment where all such students feel safe and secure.
- To provide prompt counseling for any emotional emergencies arising on account of any event at the campus.
- To ensure protection and reservation as provided in the constitution of India.

ACTIVITIES

- ❖ To circulate State Govt.and UGC's decisions about different scholarship programs.
- ❖ To communicate with the students and motivate them for better future planning

06 OBC/MINORITY STUDENTS CELL

The Indian constitution directs the state to take measures for the empowerment of weaker section of the society. To fulfill our duty in this direction this committee is constituted annually from 2019-20 session. This committee works to provide healthy atmosphere for the OBC and minority students

OBJECTIVE

- To inform the OBC/MINORITY students regarding scholarships program of State Govt. and UGC. To counsel and guide SC/ ST students and help them to manage academic and personal issues of college life effectively.
- To ensure provisions of an environment where all such students feel safe and secure.
- To provide the mechanism to redress the grievance of OBC/MINORITY students, if any complaint is received
- To ensure protection and reservation as provided in the constitution of India.

ACTIVITIES

- ❖ To circulate State Govt. and UGC's decisions about different scholarship programs
- ❖ To communicate with the students and motivate them for better future planning